

कोल इंडिया लिमिटेड

(एक महारत्न कंपनी)

सामग्री प्रबंधन विभाग

कोल भवन, प्लॉट सं. - ए.एफ-३, एक्शन एरिया-१ए

न्यू टाउन, राजरहाट, कोलकाता - ७००१५६

फ़ोन: ०३३-२३२४ ४१२७, फैक्स: ०३३-२३२४ ४११५

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संक्र०: CIL/C2D/Purchase Manual 2020/Amendment/ 177

दिनांक: 09.06.2021

## AMENDMENT-12

### कार्यालय आदेश

**विषय:** Amendment to Clauses – 13.4.3 and 14.6.22.3 of CIL's Purchase Manual 2020

The Clauses – 13.4.3 and 14.6.22.3 of CIL's Purchase Manual, 2020 are hereby amended to read as follows in place of the exiting entries:

PM Clause No.	Existing Provision	Amended Provision
13.4.3	In case of single bid tenders or tenders upto a value of Rs. 50.00 lakhs, the shortfall documents may be asked only once. However, in case of two bid tenders, shortfall documents may be asked twice, irrespective of tender value.	In case of <b>domestic tenders</b> , the shortfall documents may be asked only once, <b>and in case of global tenders</b> , shortfall documents may be asked twice.
14.6.22.3	<b>Clarification of Bids/ Shortfall/ Confirmatory Documents:</b> The shortfall information/documents should be sought only in cases as brought out in clause-13.4 of this Manual. The Purchaser may ask for clarifications/ shortfall/ confirmatory documents during the evaluation of the bids. For this purpose, maximum 2 chances, first of 7x24 hours duration and second of 5x24 hours duration shall be given to the bidders to upload these clarifications/ shortfall documents.  The above documents will be specified on-line under the link "Upload shortfall/ confirmatory document" indicating the start date and end date for on-line submission by bidder. The bidders will get this information on their personalized dashboard. Additionally, information shall also be sent by system generated e-mail and SMS, but it will	<b>Clarification of Bids/ Shortfall/ Confirmatory Documents:</b> The shortfall information/documents should be sought only in cases as brought out in clause-13.4 of this Manual. The Purchaser may ask for clarifications/ shortfall/ confirmatory documents during the evaluation of the bids.  For the purpose of uploading these clarifications / shortfall documents, bidders shall be given: - <b>in case of global tenders, only 2 chances – first of 7x24 hours duration and second of 5x24 hours duration; and</b> - <b>in case of domestic tenders, only one chance – of 7x24 hours duration.</b>  The above documents will be specified on-line under the link "Upload shortfall/ confirmatory document" indicating the start date and end date for on-line submission by bidder. The bidders will get this information on their personalized dashboard. Additionally, information shall also be sent by system generated e-mail and SMS, but it will

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<p>be the bidder's responsibility to check the updated status/information on their personalized dash board at least once daily after opening of bid. No separate communication will be made in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The bidder will upload the requested documents within the specified period and no additional time will be allowed in this regard for on-line submission of documents after the maximum 2 chances, first of 7x24 hours duration and second of 5x24 hours duration.</p> <p>All correspondence with the bidder(s) during the pre-contract stage must be without any commitment and for this following line may be added at the communication made to the bidder(s):</p> <p><i>"This is however, without any commitment whatsoever at this stage."</i></p>	<p>be the bidder's responsibility to check the updated status/information on their personalized dash board at least once daily after opening of bid. No separate communication will be made in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The bidder will upload the requested documents within the specified period and no additional time will be allowed in this regard for on-line submission of documents after <b>only 2 chances in case of global tenders</b>, first of 7x24 hours duration and second of 5x24 hours duration <b>and only one chance in case of domestic tenders, of 7x24 hours duration.</b></p> <p>All correspondence with the bidder(s) during the pre-contract stage must be without any commitment and for this following line may be added at the communication made to the bidder(s):</p> <p><i>"This is however, without any commitment whatsoever at this stage."</i></p>
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This is being issued with the approval of CIL Board in its 422<sup>nd</sup> meeting held on 27<sup>th</sup> May'21.

तुषार 09/6/21

कार्यकारी निदेशक (सामग्री एवं संविदा)

वितरण:

१. अ.प्र.नि, बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
२. निदेशक (तकनीकी)/निदेशक (कार्मिक)/निदेशक (वित्त)/निदेशक (विपणन), सीआईएल
३. निदेशक(तक.)-पी&पी/सं, बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
४. मुख्य सतर्कता अधिकारी, सीआईएल
५. कंपनी सचिव – this has reference to the Minutes of 422<sup>nd</sup> CIL Board issued vide his letter no. 26670 dtd 07.06.21
६. कार्यकारी निदेशक (समन्वय) / अध्यक्ष के तकनीकी सचिव, सीआईएल
७. कार्यकारी निदेशक (ईईडी) / कार्यकारी निदेशक (एस&आर), सीआईएल
८. महाप्रबंधक(वित्त)/महाप्रबंधक(प्रशासन)/महाप्रबंधक(ईईडी)/महाप्रबंधक(उत्पादन)/महाप्रबंधक(सिविल)/महाप्रबंधक(सीएमसी)/महाप्रबंधक(सीवी)/महाप्रबंधक(कोवी)/महाप्रबंधक(प्रणाली)/महाप्रबंधक(ई&टी), सीआईएल
९. महाप्रबंधक (सा.प्र), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
१०. म प्र (उत्खनन/ई&एम), बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
११. महाप्रबंधक (वित्त), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
१२. महाप्रबंधक, एनईसी
१३. सा.प्र विभाग, सी.आई.एल के सभी अधिकारीगण